

University of Kentucky BIRCWH Mentor Agreement

The Building Interdisciplinary Research Careers in Women’s Health (BIRCWH) Program is a two to three year commitment to Scholars providing salary support in order for junior faculty to devote 75% of their time to their research and providing the infrastructure and mentorship necessary for them to apply for and obtain independent funding.

The role of the mentor is to provide experience and guidance in both the area of research and the grant application process. The active involvement of the mentor is critical to the Scholar’s success in becoming an independent researcher. Accordingly, we have devised a Mentor Agreement to support the mentor-mentee relationship.

This agreement includes the following requirements:

- Mentor and mentee will communicate at least weekly (if not in person, via phone or e-mail) to discuss progress towards well-defined research objectives. These objectives will be presented by both the Scholar and mentor at a monthly seminar session within the first three months of a Scholar’s start date.
- Each mentee is required to give 1 to 2 presentations during the year. Mentor should attend the seminar session during which the mentee is scheduled to present his or her “research in progress”. These seminar sessions are held at Noon every third Thursday of the month.
- Mentor and Mentee will set goals and timelines in order to meet the Productivity Standards (attached). These are a series of benchmarks and criteria that the mentor and mentee should work together to meet. Progress will be submitted to the Director and co-Directors in the form of Quarterly Reports (attached) by both mentor and mentee.

We invite both the mentor and mentee to contact the BIRCWH PI, Jef Ferguson, MD, Tom Curry, PhD, or Cathy Martin, MD at any time with concerns or questions about these requirements, about specific aspects of the Program, or to problem-solve any aspects of the mentor-mentee relationship.

Mentee’s Name

Mentor’s Name

Mentee’s Signature

Mentor’s Signature

Date

Date